



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

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Decision Statement

Meeting: 31st January 2018

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/combined-authority-board-31-january-2018/?date=2018-01-31>

Item	Topic	Decision
	Part 1 – Governance Items	
1.1	Apologies and Declarations of Interest	Apologies received from Councillor G Bull (Councillor R Fuller substituting) and J Ablewhite (Police and Crime Commissioner) (Councillor R Bisby substituting).

APPENDIX 2

Item	Topic	Decision
1.2	Minutes – 20 December 2017	It was resolved to approve the minutes of the meeting of 20th December 2017 as a correct record.
1.3	Petitions	None received.
1.4	Public Questions	Two questions received, questions and responses published at the following link: Cambridgeshire and Peterborough Combined Authority meeting 31/01/2018
1.5	Forward Plan	It was resolved to approve the Forward Plan of Executive Decisions dated to be published on 29 January 2018.
1.6	Corporate Governance Framework	<p>Good corporate governance is essential to deliver an effective organisation. In authorities which serve the public it demonstrates a commitment to transparency of decision making and ethical conduct and therefore delivers public confidence.</p> <p>The purpose of the report was to seek Board approval to a number of measures designed to enhance the corporate governance framework of the Combined Authority. The Audit and Governance Committee had recommended the following policies and procedures for adoption:</p> <ul style="list-style-type: none"> (a) a Member Complaints Procedure (b) a corporate complaints procedure, (c) a Data Protection Policy, Freedom of Information Policy and a publication scheme. <p>It was resolved to:</p> <p><u>Member Complaints Procedure</u></p> <ul style="list-style-type: none"> (a) Approve the process for dealing with complaints about the Mayor, Members of the Combined Authority or its Committees for breach of the Code of Conduct (Appendix 1);

		<p>(b) Delegate authority to the Legal Counsel and Monitoring Officer to select a suitable Independent Person for Member Complaints and approve a proposed allowance of £250 per annum (in lieu of expenses claims);</p> <p>(c) Request the Legal Counsel and Monitoring Officer to seek to set up a panel of Independent Persons for Member Complaints from amongst Constituent Council Independent Persons;</p> <p>(d) Agree to amend the constitution to include the member complaints procedure;</p> <p><u>Corporate Complaints</u></p> <p>(e) Approve and adopt the complaints procedure;</p> <p>(f) Request Legal Counsel and Monitoring Officer to notify the Local Government and Social Care Ombudsman of the Combined Authority's complaints procedure and to make any changes recommended by the Ombudsman; and</p> <p><u>Data Protection Policy and Freedom of Information</u></p> <p>(g) Approve the Data Protection Policy (Appendix 3), the Freedom of Information Policy (Appendix 4) and the publication scheme listing the types of information that is available or will be made available on the Combined Authority website (Appendix 5).</p>
1.7	Appointment of Interim Chief Finance Officer and Section 151 Officer	<p>The purpose of this report was to ask the Board to appoint an interim statutory Chief Finance Officer for the Combined Authority.</p> <p>It was resolved to appoint Rachel Musson as interim statutory Chief Finance Officer and S151 Officer to the Combined Authority.</p>
Part 2 – Key Decisions		
2.1	Mass Rapid Transport – Strategic Options Assessment	Greater Cambridge and the wider Combined Authority Area are of enormous economic significance locally and nationally. The Combined Authority is committed to improving

		<p>accessibility and connectivity to boost growth and prosperity whilst also addressing the congestion and delays that face residents and visitors to the area. The Mayor and the Combined Authority’s ambition is to deliver world-class public transport across Cambridgeshire and Peterborough, the city region and future growth centres as well as into neighbouring counties.</p> <p>In July 2017, the Combined Authority Board approved the commissioning of a strategic options assessment to investigate potential mass rapid transit solutions. This study has now been concluded, and has established that there is a strong case to develop this initiative further.</p> <p>This Board paper set out the key findings from this study and requested approval to develop a Strategic Outline Business Case and Options Appraisal Report for the Cambridgeshire Autonomous Metro proposal.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> (a) Note the findings of the Cambridgeshire Mass Transit Strategic Options Assessment and the recommendation that the Cambridgeshire Autonomous Metro be carried forward for further development. (b) Approve £600,000 to develop a Strategic Outline Business Case and an Options Appraisal Report for the Cambridgeshire Autonomous Metro proposal. (c) agree to liaise with the Greater Cambridge Partnership (GCP) to ensure GCP’s current and future plans for high quality public transport corridors were consistent and readily adaptable to the emerging proposition for a CAM Metro network.
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Part 3 – Non Key Decisions		
3.1	Housing: Off Site Manufacture	<p>Cambridgeshire and Peterborough has a strategic objective to accelerate the delivery of 100,000 new homes, including 40,000 affordable homes over the next twenty years. This objective is unlikely to be achieved by reliance on existing approaches alone and in particular the capacity of major house builders. It is therefore incumbent upon the Combined Authority to explore new interventions in the housing market. In this light, the Combined Authority Board agreed to commission in June 2017, the development of an Outline Business Case for the establishment of its own facility for the Off-Site Manufacture (OSM) of new homes. This report summarised the Outline Business Case findings from sector experts DLS Strategic Ltd.</p> <p>The report identified a strong commercial opportunity that could arise over the medium to long term. It is also clear that the market for such a venture is still immature. There are many potential partners, but few with either a strong track record of delivery or whose business is on a firm financial footing. The Combined Authority planned to bring forward its Housing Strategy in May 2018, and this proposition needed to be considered alongside other potential interventions.</p> <p>This report therefore concluded that the Board should defer further development of this initiative until late 2018 to allow for the development of a holistic delivery plan to be prepared and further exploratory discussions to take place with Housing Providers and Government.</p> <p>It was resolved to defer the report detailing the contents of the Outline Business Case and the potential medium to long term commercial opportunity.</p>
3.2	Establishing a new Stronger Public and Private Sector Partnership in Cambridgeshire and Peterborough – Business Board	<p>In December, the Combined Authority was advised that the current Local Enterprise Partnership Board had considered alternative proposals for delivery and how the Combined Authority could work in partnership to deliver a new model of strategic leadership.</p> <p>The Combined Authority noted that a new Local Enterprise Partnership would be established in the form of a Business Board and agreed that the Combined Authority shall</p>

		<p>become the Accountable Body for the Business Board from 1 April 2018.</p> <p>This report updated the Board progress towards establishing a combined staffing structure.</p> <p>It was resolved to agree:</p> <ul style="list-style-type: none"> (a) in principle to the establishment of a single shared Chief Executive role across the Combined Authority and the new Local Enterprise Partnership; (b) that the single staffing structure be reported to the February Board meeting; (c) that, in principle, the Combined Authority should explore new terms and conditions of employment for its new staffing structure; (d) that the salaries for the new staffing structure were to be met by the Combined Authority and the new Local Enterprise Partnership Business Board. (e) that Councillor Charles Roberts be appointed as the Chair of the Shadow Business Board.
Part 4 – Date of Next Meeting		
4.1	Date of Next Meeting	Date of the next meeting – Wednesday, 14 February 2018 at 10.30 am in the Civic Suite, Huntingdonshire District Council, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN